

North Pine Anglican Church



FUNDRAISING PRINCIPLES AND PROCEDURES 2019

I. Rationale

North Pine Anglican church; vision is to “Love Jesus , Grow disciples, Serve and Change the World”, while holding onto the core values of being Biblical (Matt 4:4), Prayerful (Isaiah 55:6), Missional (Acts 1:8), Generous (1 Cron 29:14), Obedient (John 14:15) and Faithful (Prov 3:3). All activities within the church must follow this vision and have these core values at heart. Fundraising is no exception.

Fundraising activities serve at least two important purposes beside the obvious one of raising needed money for church ministries and projects. First, they highlight the specific group/ministry raising the money, and the importance, and needs of the group/ministry. Second, they help to build community within the church and enthusiasm for its ministries and projects. The ability to raise funds, however, and/or the desire for the benefits those funds would obtain, is not necessarily a compelling reason for raising those funds. Fundraisers should never overshadow the practice of stewardship. Nor should funds be raised for unnecessary items that may be luxuries when other essential needs in the church are not being met.

II. Principles

These principles are offered to help the church practice good stewardship and fundraising, (Acts 4:32-37)

- The fundraising activity itself must be compatible in its content and the way it is conducted to with the mission and core values of NPAC, and for the glory of God.
- Fundraising activities should be for special projects that assist in building community, strengthen outreach to the community or to help strengthen inclusion.
- Groups should be aware that fundraising allows everyone in the Church to help even if they have no money to give in the offering, and should make opportunities for a wide variety of people to be involved in a wide variety of ways. (Mark 12:42)
- Fundraising activities can build social connections and can be fun (2 Corinthians 9:7) but not all social events should be fundraisers. Some activities are better run as cost recovery events, and some should be offered free of charge.
- Church groups, in planning their fundraising activities, must be respectful of the members of the church, and the sacred space of the church.
- Because of the Church’s duty to serve the poor, all fundraising activities must be respectful of those who are unable to contribute.
- Fundraising events may be used to help the church finish a task (2 Corinthians 8:11)
- The church, in its administration of all funds raised, has a responsibility to be a good steward of these funds.
- The group raising funds must be aware of others in the church and seek to work in partnership with others to avoid competition and duplication.
- The Church is a sacred building and as a general rule should not be used for fundraising activities. The Church Hall is the appropriate venue for church fundraising activities. (Matt 21:12-13)
- All fundraising activities must be in line with the Diocesan Canons and regulations for use of Church facilities.

- Fundraising activities should not take place on the highly sacred days of the Church calendar: Palm Sunday, Good Friday, Easter Sunday, Pentecost, Christmas Eve and Christmas Day
- The Parish does not approve the use of gambling money (1 Tim 6:9-10)
- The Parish does not approve the use of games of chance or art unions as general fundraisers. (James 1:14-15) However lucky door prizes or similar, at events where the total prize pool is under \$100 is seen as a way to entertain and be fun not gambling.



Note: These principles are guidelines and there is an acknowledgment that there may be exceptions to these guidelines.

III. Categories

There are five categories of fundraising events that are covered in this policy:

1. Limited Term Fundraisers: Those taking place over a given period, or one off as specified. (e.g. Titanic Night)
2. Church Wide Campaigns: (e.g. Rectory Renovations)
3. Annual Fundraisers: Fundraisers held the same time each year (e.g. Christmas Market)
4. Fundraisers for outside the church: (e.g. Chaplaincy at the University)
5. Sale of produce, craft and other small items

IV Process

- a) Groups to submit the “Fundraising Request Form” to the Rector and/or Wardens at least one week before a Parish Council meeting.
- b) Parish Council to give approval of fundraising event using the above principles to guide their decisions.
- c) Parish Council to be aware of the Diocesan Cannons and regulations when giving approval.
- d) Parish Council to be aware of the Parish Calendar when giving approval.
- e) Once approval is given, the event to be added to the parish calendar.
- f) All funds raised must be handed into the parish office and a note itemising the profit raised emailed to the Parish Treasurer or handed to office, no later than 5 days after the event.
- g) The Parish Council must be informed, in a timely manner, after any fundraiser as to achievement of goals, and other outcomes of the fundraisers.
- h) Parish Council to monitor items that are for sale in the hall to ensure:
 - items are only for sale **in** the Hall
 - there is an appropriate area available for sales items
 - people are aware of sales items
 - items are all labeled correctly

V. Compliance:

A group’s compliance or lack thereof, with these policies will be considered in future fundraising application requests.

Recommendations



1. We recommend that the Parish continue to conduct yearly stewardship education campaigns in a sensitive and understanding way.
2. We recommend that the parish accepts donations from appropriate outside groups.
3. We recommend that partnerships with communities groups and agencies be considered in some projects.
4. We recommend that the Parish does consider looking for grants but uses discernment on where the funds are generated from, and the amount of work required to apply and acquit the grant.
5. We recommend that this policy be reviewed by the Parish Council in the first 12 months of the new Rector's appointment.
6. We recommend that the Parish Council re look at the forms groups are required when running an event and where possible streamline the process.



North Pine Anglican Church Fundraising Request

Please give to the Rector or Wardens at least 1 week before Parish Council.

Group/Individual Name _____ Phone _____

Proceeds • Anticipated amount to be raised: \$ _____ for

Yes/No (circle one) I have read the Hall Hire Procedure form and completed the necessary forms.

I commit to conducting an event in a manner respectful of worship, the church family and staff members; and promise a timely return of the designated space and equipment to a clean and orderly state.

Signature of Project Leader _____ **Date** _____

Please either complete the following or attach a photocopy of the front page of the Parish Risk Management Form.

PROPOSED DATES/TIMES: This includes if additional days are needed for prep.

Event Date: _____ Event Time From: _____ To: _____

Event -Describe proposed event, purpose and perceived benefit derived from the event:

Proposed Location _____

Once your event has been approved you will need to fill in the Parish Risk Assessment form and Event Check List form

Church Fundraising Ideas



1. **Ticketed Events** i.e:
 - Dinner featuring the food and stories from a recipe book that is launched on the night, or
 - Celebration of Wedding Dresses throughout the last 100 years – modeled by parishioners, supper to follow, or even to watch a
 - sports event on a big screen with meal to follow – i.e. Australia/NZ rugby game, or NRL Grand final event
 - Awards show to celebrate people in the local community
 - Movie night
 - Trivia night
 - Morning teas and dinners
 - International food event
2. **Garage Sales/Fairs** – including regular markets, second hand book fairs, trash and treasure sales, – small and large scale – i.e. Bethlehem markets – but be aware of what else is on in the community.
3. **Competitions** i.e. lasagna cooking competition – cost per entry and cost for people to come to evening meal to try the different dishes and vote for favorite, or photography/art completion with theme of Country Churches, or the Cross etc and charge people to come to the exhibition, or dog show etc.
4. **Sponsoring** - collect pledges in return for participating in a big activity – walk, run, helping lots of people in one day, (i.e. how many Christmas trees can you help elderly in your neighborhood put up)
5. **Sales** – i.e. pie drive – in partnership with local bakery, or cake sale, plant sale etc
6. **Classes to pass on a skills** – run a half day class for the community to learn a new skill – i.e. knitting, learning new gardening techniques, painting etc – (this runs in other suburbs for up to \$50 per person per half day)
7. **Partnerships** *Where local businesses donate a percentage of their sales to a charitable organization, - i.e. with a local car sales yard who donates \$500 per car sold if Church advertises etc, or a photography company to come in and take family photos.*
8. **Expos** Invite “experts” to have a stall or stand and charge people an entry fee – i.e. expo for families who have a family member on the Autism spectrum, retirement expo – these could also be run as cost recovery events rather than fund raisers.
9. **Trails** – Sell a map to participants who then go to different places, where different things are also for sale – like morning tea, or plants. Successful trails include – country churches, gardens, garden music trail with chamber groups playing in different gardens,
10. **Fun Run/Bike event, Colour Runs** - Charge participants to enter, need lots of volunteers.